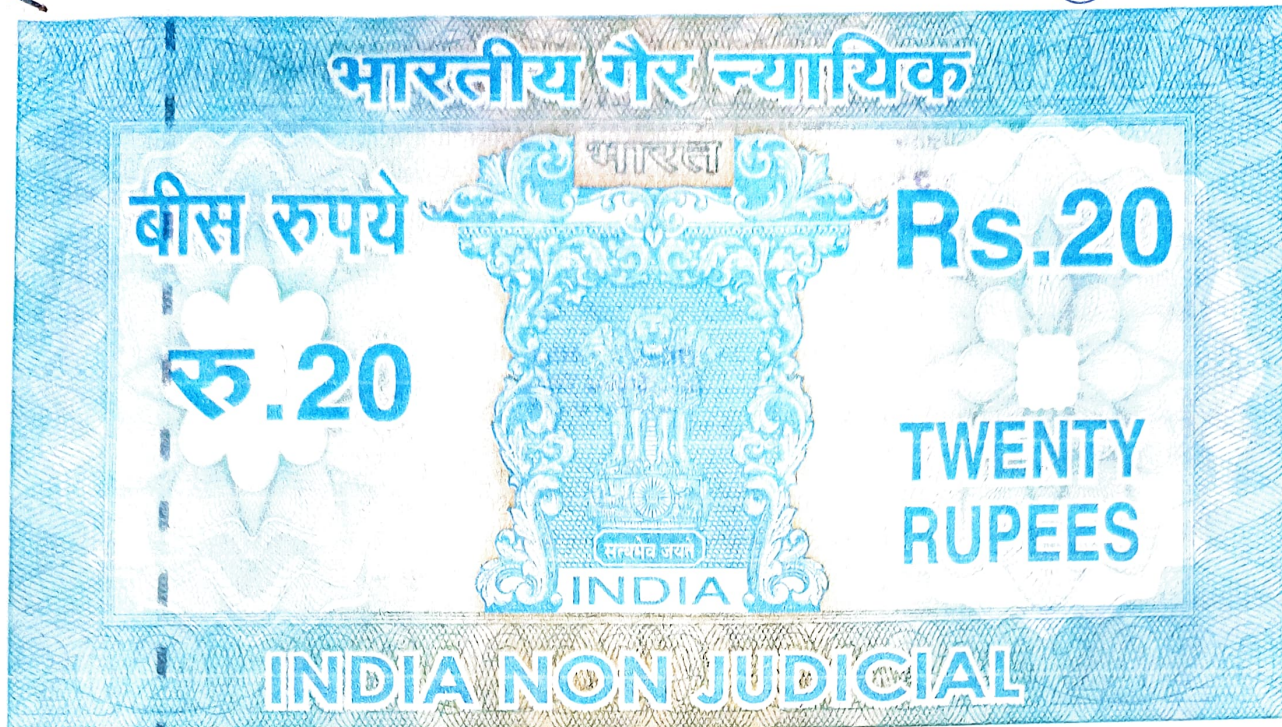


25



অসম অসম ASSAM

30AA 648829



**MEMORANDUM OF UNDERSTANDING
FOR INTER LIBRARY
LOAN, RESOURCE AND KNOWLEDGE SHARING**



This Memorandum of Understanding (herein after called as the MOU) is entered into on 8th November 2023

Between

Knowledge Resource Centre, Salbari College, Salbari represented by Dr Jagat Ch. Basumatary, Principal of Salbari College

And

Central Library, B.H.B. College, Sarupeta represented by Dr. Nayan Jyoti Das, Principal of BHB College, Sarupeta for Inter Library Loan and Resource Sharing

Whereas:

Both the libraries are of higher educational purpose and so they believe that collaboration and on operation between themselves will promote more effective use of each of their library resources and provide with each of them with enhanced opportunities.

PURPOSE & SCOPE OF THE MOU

The purpose is to obtain, upon request of a library's primary clientele; materials or copies not available in the library may be shared or borrowed. Both the libraries under the agreement must be willing to lend library resources per request of the other one.

GENERAL POLICIES:

1. Only books and other items available on the premises of each library may be used for ILL transactions.
2. Books which cannot be lend may be photocopied and used.
3. Each participating library should keep records of the number of requests sent and received.
4. Loan periods should be adequate to allow for transmission in both directions as well as use by the borrower.

Dr. Jagat Ch. Basumatary
Principal
Salbari College, Salbari

RESPONSIBILITIES OF BORROWING LIBRARIES

1. The borrowing library must record name and contact details of the end user.
2. The borrowing library shall ensure that are returned on time and respect any special conditions imposed.
3. If damage or loss occurs, the borrowing library must meet all cost of repair or replacement.
4. If the publication is out of print or otherwise not available in the market. The concerned user has to pay [3] times more than the purchase price/ current price of publication whichever is higher.

RESPONSIBILITIES OF LENDING LIBRARIES:

1. When making a loan, clearly state the applicable conditions of the loan.
2. Ensure that items supplied on loan are clearly marked with name and address of the owning library, the date by which the loan is to be returned .
3. Send timely courtesy reminders and or overdue notices for the items that are due to be returned
4. Keep statistics on the number of items requested and the number of requests filled.

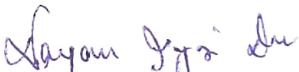
VALIDITY:

We, Knowledge Resource Centre, Salbari College and Central Library, B.H.B. College, Sarupeta agree to this agreement by approving the above item policies of the Inter Library Loan for Libraries. This agreement will be valid from to 08/11/2023 to 08/11/2028 for five years until it is deliberately terminated by either party on mutual agreed terms, during which period will take effective for steps for implementation of this MOU.

AGREED:


(Dr Jagat Ch. Basumatary)

Principal
Salbari College, Salbari
Principal
Salbari College, Salbari
Baksa, BTR, Assam



(Dr. Nayanjyoti Das)

Principal
BHB College, Sarupeta

Principal
B.H.B. College, Sarupeta

Witness 1.


(Radhika Devi Basumatary)

Librarian
Knowledge Resource Centre, Library

Librarian
Salbari College, Salbari

Witness 2.



(Deijee Kalita)

Librarian
BHB College, Sarupeta

Librarian
B.H.B. College, Sarupeta

OFFICE OF THE PRINCIPAL
BHAWANIPUR HASTINAPUR BIJNI (B.H.B.) COLLEGE, SARUPETA

Accredited by NAAC (Third Cycle) with CGPA of 2.93 on Seven Point Scale at B++ Grade

P.O.: SARUPETA, DIST.: BARPETA

ASSAM, PIN – 781318

From -

Dr. Nayan Jyoti Das, M.A., Ph.D
Principal



Website: www.bhbcollege.ac.in

Email- principalbhbcollege18@gmail.com

principalbhb2018@gmail.com

Ph. (03666) 299983, 9954934342

Memo. No.: BHBC/

Date: 17-11-2024

Knowledge Sharing with Knowledge Resource Centre, Salbari College

A team of central Library B.H.B. College along with few faculty members visited the knowledge Resource Centre Salbari College as a part of MoU activity on 13/12/2023. The team guided by Mrs. Deijee Kalita, Librarian B.H.B. College had visited Salbari College and shared some knowledge and ideas with each other. The Librarian of Salbari College had talked about the ongoing RFID project in her College. Both the college has shared some library management related issues.





Yours faithfully

Principal,

B.H.B. College, Sarupeta

Principal
B.H.B. College, Sarupeta